



**COMMUNITY DEVELOPMENT DEPARTMENT
COTTAGE FOOD OPERATION PERMIT
APPLICATION FORM**

Permit Fee: \$57.00
Application No. _____ **Date:** _____

TO BE FILLED OUT BY APPLICANT:

1. Cottage Food Operator Name: _____

2. Residence Address: _____

3. Telephone No. _____

4. Business Name: _____

5. City Business License No. _____

6. Description of food items to be sold: _____

Cottage Food Operation Class Type		
Class A		A "Class A" cottage food operation, which is a cottage food operation that may engage only in direct sales of cottage food products from the cottage food operation or other direct sales venues described in Section 113758, paragraph (4) of subdivision (b) of the Health and Safety Code.
Class B		A "Class B" cottage food operation, which is a cottage food operation that may engage in both direct sales and indirect sales of cottage food products from the cottage food operation, from direct sales venues described in Section 113758, paragraph (4) of subdivision (b), from offsite events, or from a third-party retail food facility described in paragraph (5) of subdivision (b) of the Health and Safety Code.

Applicant understands that in addition to the cottage food operation permit issued by the city, the operation is also required to obtain a registration or permit from Riverside County Environmental Health.

Initial: _____

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Cottage Food Operations are considered home occupations within the City of Corona and are regulated by Corona Municipal Code Chapter 17.80.

In accordance with Section 17.80.020 of the Corona Municipal Code, the following standards and criteria shall apply to cottage food operations in the City of Corona.

1. There shall be no more than one full-time employee on-site other than the members of the resident family. Adequate off-street parking shall be provided for such nonresident employees.
2. There shall be no use of material or mechanical equipment not recognized as being part of normal household or hobby uses. Explosive, flammable, toxic or extremely hazardous substances in such types and quantities to be determined by the Fire Department in conformance with the city's fire codes as unsafe for residential use shall not be permitted in the operation of any home occupation.
3. Cottage food operations may sell cottage food products directly to customers at the residential dwelling where the cottage food operation is located so long as there is no regular or permanent display of cottage food products on the exterior of the residential dwelling.
4. There shall be a maximum of five customers or patrons visiting the premises per day.
5. One commercially registered vehicle only may be parked or used in conjunction with the home occupation. The vehicle shall not be a tow truck and shall not exceed a one-ton capacity and the dimensions set forth in § 8.32.030(J).
6. Delivery and shipment of goods and materials for the home occupation shall be by the U.S. Postal Service or other delivery service that is generally recognized to service residential neighborhoods. Deliveries or pick-up of goods or materials by commercial vehicles with three or more axles is prohibited.
7. There shall be no signs or advertising structures other than those permitted in the zone per Chapter 17.74.
8. There shall be no operations in connection with the home occupation that create excessive glare, dust, odor, vibration, noise or interference with any radio, television, or electrical equipment beyond the boundaries of the subject property.
9. There shall be no modifications to the exterior of the home that would not be recognized as a residential improvement or cause the structure to be recognized as a nonresidential use.
10. All aspects of the home occupation, both operation and storage, shall take place inside a permitted structure and not take up more than 20% of the residential structure's total square footage. Garage usage shall not encroach into the 18' by 20' dimensions required for a two-car garage or otherwise impact required off-street parking.
11. No significant increase in pedestrian or vehicular traffic shall be generated by the home occupation.
12. A home occupation shall have a valid city business license. A home hobby or business with sales that exceed \$1,000 per year is considered a home occupation.

The undersigned has read the above information and agrees to adhere to the city's criteria regarding the operation of a cottage food operation as a home occupation. Failure to comply with the city's home occupation ordinance could result in your permit being revoked for a cottage food operation and/or the issuance of administrative citations in accordance with Section 1.08.130 of the Corona Municipal Code.

Signature of applicant: _____ Date: _____

Approved by: _____ Issued by: _____
Terri Manuel, Zoning Administrator

This permit is nontransferable and is valid as to the operation and residence for which it is issued. The permit shall automatically expire if the cottage food operation for which the permit is issued is discontinued for a period of one year. Pursuance to Section 17.99.120 of the Corona Municipal Code a cottage food operation permit may be revoked by the Zoning Administrator for noncompliance with or violation of any of the standards and criteria set forth in CMC Section 17.80.020.

Revised 1/1/19